

# Innovation[X] 2022-2023 Proposal Application Template

**NOTE: Actual application must be submitted at:**  
[https://tamu.qualtrics.com/jfe/form/SV\\_0GlqSi2RweFuk5M](https://tamu.qualtrics.com/jfe/form/SV_0GlqSi2RweFuk5M)

LAUNCH is calling for proposals for the next round of our Innovation[X] Program, which provides grants that allow multidisciplinary teams of faculty, undergraduates, graduate students, professional/doctorial students, and postdocs to work together to address complex real-world challenges.

Faculty may apply for grants of up to **\$20,000** to facilitate year-long projects. The number of grants to be awarded will depend on funding and application levels. Funding begins **early September 2022**.

Proposals are due by 11:59 PM on **March 14, 2022** and must be submitted using this online form. NOTE - Only one team leader/faculty member needs to submit a proposal for a given project.

### ***Reminder of Requirements:***

- Teams must consist of an interdisciplinary set of faculty members, and must include two (2) faculty team leaders from different colleges/schools.
- Teams must include a multidisciplinary team of 10-15 students, comprised of undergraduate, graduate, professional/doctoral, and/or postdocs, from across the university.
- At least 6-8 of these students must be undergraduates.
- The team must include students from at least two (2) different colleges/schools, preferably more. Students can participate on only one (1) Innovation[X] project team.
- Students must participate in the project for both Fall 2022 and Spring 2023 semesters, with limited exceptions.
- Proposals should demonstrate a team-based approach to a complex problem and include meaningful deliverables.
- Proposals should explain expectations of student participation and compensation, to the best of the applicant's abilities at the time of the application (i.e. roles that will be unpaid, paid, offer research credit, etc.)

**Please contact Assistant Director Emily Finbow at [innovationx@tamu.edu](mailto:innovationx@tamu.edu) or 979-845-5749 with questions.**

**PROJECT TITLE** \_\_\_\_\_

**MAIN CONTACT:** Please provide the following information for the **Primary Point of Contact** for the Project. **NOTE:** This could be a team leader, team contributor, graduate assistant, whoever is the best "first contact" regarding this project.

Prefix	First Name	Last Name
Email Address	Phone Number	UIN

**FACULTY AND STAFF TEAM MAKEUP:** You will provide specifics on individuals later, this is just to look at the group representation as a whole. As a reminder, teams must consist of an interdisciplinary set of faculty members, and must include two (2) faculty team leaders from different colleges/schools.

- What units are represented by the faculty and staff leadership to this project?  
Check all that apply:  
Agriculture and Life Sciences      AgriLife Extension  
Architecture      Bush School of Government and Public Service  
Dentistry      Education & Human Development  
Engineering      Engineering Medicine  
Geosciences      Law  
Liberal Arts      Mays Business  
Medicine      Nursing  
Pharmacy      Public Health  
Science      Veterinary Medicine & Biomedical Sciences  
Other Not Mentioned: \_\_\_\_\_
- What departments are represented by the faculty and staff leadership to this project? Please list all:
- Do you plan to assign someone other than a faculty leader as a "project manager" for your team (i.e., a graduate student, postdoc, staff person)?
- Will your team also include any external organizations or individuals as either partners, clients, study subjects, beneficiaries of the work, etc.?

**PROJECT INFORMATION**

- Please provide brief background/context for the issue this project seeks to address. (3,000 character maximum)
- What are the goals for this project? (6,000 character maximum)
- What are anticipated outcomes from this project? Please list and provide short description for each. (e.g., publications, website, app, data collection for further research/grant) (4,000 characters maximum)
- Is this proposed project an extension of existing work or a new endeavor? (1,200 character maximum)
- Is Institutional Review Board (IRB) approval required for this project?

## **COLLABORATION WITH STUDENTS**

NOTE: As a reminder, we require that Innovation[X] teams have:

- At least 10-15 students total
- At least 6-8 undergraduate students
- A mix of students from at least two (2) different colleges/schools, ideally more.
- Sometimes, additional students will be incorporated into project activities through participation in a class, competition, or events hosted/run by your team. We don't count these as official "student team members" unless they apply through the Innovation[X] process, for tracking purposes. We will ask about capturing that information later below.

### *HEADCOUNT*

- Estimated number of **undergraduate student** team members:
- Estimated number of **graduate student** team members:
- Estimated number of **professional or doctoral** student team members:
- Estimated number of **postdoc** team members:
- TOTAL Estimated number of **student** team members (please add all four categories above):
- What would be the ideal composition of team members for this project? What majors, disciplines, skills, backgrounds, or perspectives would you like to have on the team? (2,000 characters maximum)
- Is there any specific software, program, or machine expertise that would be helpful? (2,000 characters maximum)
- How will you facilitate collaborative inquiry on the team? How often and in what format will the team meet? How will you divide tasks? How you will ensure effective management of the project (e.g., appoint a student as a project manager, assign that role to a faculty leader, etc.)? (2,500 character maximum)
- What might students gain from their participation (e.g., conducting research directly with subjects, contributing to publications, using language skills)? What unique and differentiated learning opportunities would be available for graduate students? (2,500 character maximum)
- What process or guidelines will determine which students are being paid (undergraduate, graduate, etc.) and which aren't, along with estimates of amounts and methods (hourly, end of semester, etc.). Besides stipends or hourly funding, are there opportunities, for research credit or course credit for this project? Please describe.
- Are there other students OUTSIDE OF THE TEAM who could be impacted by this project, either through an event, class, etc.?

## **TRAVEL**

- Does your proposal include travel for students beyond Bryan/College Station?
- Where would the team travel?
- When do you anticipate that this travel would take place? (e.g., Fall 2022, Spring 2023, some other academic break, TBD)
- Do you expect that all students selected for the team would be able to travel, or just a select number?

**OTHER FUNDING:** Please briefly note below any other sources of project funds. *(Projects that match or leverage additional funds are strongly encouraged. Please note any such funds, awarded or proposed, here so that we understand the comprehensive outlay for the project.)*

**TIMELINE:** Please identify the timeline for the project, including start, completion and major project milestones.

You may either **upload a PDF timeline** for the project, or you may use the text box below.

**TOTAL BUDGET REQUEST** (numeric response only, please). \_\_\_\_\_  
As a reminder, the maximum amount that can be requested is **\$20,000**.

You may **upload** a budget table here encompassing the categories below, or you may **complete the fields below** through this form as applicable.

For each item listed below or on your budget table upload, please enter both dollar amount and any relevant notes/justification.

## **CATEGORIES**

- GRADUATE OR RESEARCH ASSISTANTSHIP (PHD) *(Suggested range: \$15-18/hour; note: RAs for students in graduate school should include costs for tuition remission and fees)*
- RESEARCH ASSISTANTSHIP *(Suggested range: \$12-15/hour)*
- INSTRUCTION (Teaching) - PHD STUDENT
- POST-DOCTORAL OR STAFF EFFORT
- UNDERGRADUATE STUDENT STIPEND OR WORK STUDY *(Suggested range: \$11-14/hour)*
- INSTRUCTIONAL, RESEARCH OR OFFICE SUPPLIES
- COMPUTERS AND MINOR EQUIPMENT
- TRAVEL - DOMESTIC
- TRAVEL - INTERNATIONAL
- CONTRACT WORK
- MEETINGS - BUSINESS
- OTHER - MISC.

**FACULTY AND STAFF TEAM LEADERS** - Please provide the following background on people you would consider as official Team Leaders or Pls.

- **TEAM LEADER A**

Team Leader A – Prefix	Team Leader A - First Name
Team Leader A - Last Name	Team Leader A - Official Title
Team Leader A - Unit on Campus/Dept.	Team Leader A - Email address
Team Leader A - Phone Number	

Team Leader A – Gender Identity

Choices: Man; Woman; Trans Man; Trans Woman; Genderqueer; Non-Binary/Gender non-conforming; Not listed above, please specify; Prefer not to respond

Team Leader A - Ethnic and Racial Identity

Choices: Hispanic/Latino/a/x; American Indian or Alaska Native; Asian/Pacific Islander/Desi-American; Black/African American; White; Bi-racial / Multi-Racial (please specify): \_\_\_\_; Not listed (please specify); Prefer not to respond

- **TEAM LEADER B**

Team Leader B – Prefix	Team Leader B - First Name
Team Leader B - Last Name	Team Leader B - Official Title
Team Leader B - Unit on Campus/Dept.	Team Leader B - Email address
Team Leader B - Phone Number	

Team Leader B – Gender Identity

Choices: Man; Woman; Trans Man; Trans Woman; Genderqueer; Non-Binary/Gender non-conforming; Not listed above, please specify; Prefer not to respond

Team Leader B - Ethnic and Racial Identity

Choices: Hispanic/Latino/a/x; American Indian or Alaska Native; Asian/Pacific Islander/Desi-American; Black/African American; White; Bi-racial / Multi-Racial (please specify): \_\_\_\_; Not listed (please specify); Prefer not to respond

- **TEAM LEADER C**

Team Leader C - Prefix
Team Leader C - First Name
Team Leader C - Last Name
Team Leader C - Official Title
Team Leader C - Unit on Campus/Department
Team Leader C - Email address
Team Leader C - Phone Number

Team Leader C – Gender Identity

Choices: Man; Woman; Trans Man; Trans Woman; Genderqueer; Non-Binary/Gender non-conforming; Not listed above, please specify; Prefer not to respond

Team Leader C - Ethnic and Racial Identity

Choices: Hispanic/Latino/a/x; American Indian or Alaska Native; Asian/Pacific Islander/Desi-American; Black/African American; White; Bi-racial / Multi-Racial (please specify): \_\_\_\_; Not listed (please specify); Prefer not to respond

- **TEAM LEADER D**  
 Team Leader D - Prefix  
 Team Leader D - First Name  
 Team Leader D - Last Name  
 Team Leader D - Official Title  
 Team Leader D - Unit on Campus/Department  
 Team Leader D - Email address  
 Team Leader D - Phone Number

Team Leader D – Gender Identity

Choices: Man; Woman; Trans Man; Trans Woman; Genderqueer; Non-Binary/Gender non-conforming; Not listed above, please specify; Prefer not to respond

Team Leader D - Ethnic and Racial Identity

Choices: Hispanic/Latino/a/x; American Indian or Alaska Native; Asian/Pacific Islander/Desi-American; Black/African American; White; Bi-racial / Multi-Racial (please specify): \_\_\_\_; Not listed (please specify); Prefer not to respond

- If you have more than 4 **Team Leaders**, provide the information for Team Leaders E, F, G, etc. here. Please include all info requested above.
- Do any of the team leaders listed above have plans for a sabbatical or other extended leave away from campus during the 2022-23 academic year? If "yes", which ones? Note: Selecting "yes" will not automatically disqualify a team, but rather will indicate that we need to have a discussion with your team about the nature of the planned leave in relation to the project.

TEAM CONTRIBUTORS - Please provide the following background on faculty, staff, or other people who will be **involved** with team guidance or administration, but **WILL NOT BE** official Team Leaders or PIs (people from non-TAMU units, staff at TAMU, advisors for particular portions of the project, etc.).

- **TEAM CONTRIBUTOR A**  
 Team Contributor A - Prefix  
 Team Contributor A - First Name  
 Team Contributor A - Last Name  
 Team Contributor A - Official Title  
 Team Contributor A - Unit on Campus/Department  
 Team Contributor A - Email address  
 Team Contributor A - Phone Number

Team Contributor A – Gender Identity

Choices: Man; Woman; Trans Man; Trans Woman; Genderqueer; Non-Binary/Gender non-conforming; Not listed above, please specify; Prefer not to respond

Team Contributor A - Ethnic and Racial Identity

Choices: Hispanic/Latino/a/x; American Indian or Alaska Native; Asian/Pacific Islander/Desi-American; Black/African American; White; Bi-racial / Multi-Racial (please specify): \_\_\_\_; Not listed (please specify); Prefer not to respond

- **TEAM CONTRIBUTOR B**

Team Contributor B - Prefix  
Team Contributor B - First Name  
Team Contributor B - Last Name  
Team Contributor B - Official Title  
Team Contributor B - Unit on Campus/Department  
Team Contributor B - Email address  
Team Contributor B - Phone Number

Team Contributor B – Gender Identity

Choices: Man; Woman; Trans Man; Trans Woman; Genderqueer; Non-Binary/Gender non-conforming; Not listed above, please specify; Prefer not to respond

Team Contributor B - Ethnic and Racial Identity

Choices: Hispanic/Latino/a/x; American Indian or Alaska Native; Asian/Pacific Islander/Desi-American; Black/African American; White; Bi-racial / Multi-Racial (please specify): \_\_\_\_; Not listed (please specify); Prefer not to respond

- **TEAM CONTRIBUTOR C**

Team Contributor C - Prefix  
Team Contributor C - First Name  
Team Contributor C - Last Name  
Team Contributor C - Official Title  
Team Contributor C - Unit on Campus/Department  
Team Contributor C - Email address  
Team Contributor C - Phone Number

Team Contributor C – Gender Identity

Choices: Man; Woman; Trans Man; Trans Woman; Genderqueer; Non-Binary/Gender non-conforming; Not listed above, please specify; Prefer not to respond

Team Contributor C - Ethnic and Racial Identity

Choices: Hispanic/Latino/a/x; American Indian or Alaska Native; Asian/Pacific Islander/Desi-American; Black/African American; White; Bi-racial / Multi-Racial (please specify): \_\_\_\_; Not listed (please specify); Prefer not to respond

- **TEAM CONTRIBUTOR D**

- Team Contributor D - Prefix
- Team Contributor D - First Name
- Team Contributor D - Last Name
- Team Contributor D - Official Title
- Team Contributor D - Unit on Campus/Department
- Team Contributor D - Email address
- Team Contributor D - Phone Number

Team Contributor D – Gender Identity

Choices: Man; Woman; Trans Man; Trans Woman; Genderqueer; Non-Binary/Gender non-conforming; Not listed above, please specify; Prefer not to respond

Team Contributor D - Ethnic and Racial Identity

Choices: Hispanic/Latino/a/x; American Indian or Alaska Native; Asian/Pacific Islander/Desi-American; Black/African American; White; Bi-racial / Multi-Racial (please specify): \_\_\_\_; Not listed (please specify); Prefer not to respond

- If you have more than 4 **Team Contributors**, provide the information for Team Contributors E, F, G, etc. here. Please include all info requested above.

Please provide the following information for a **UNIT/BUSINESS MANAGER/FINANCIAL CONTACT** for the Project. This person would be our contact when it comes to discussions on accounting codes, administering funds, disbursement timelines, etc. NOTE - We will only need to contact this person if your proposal is chosen. This is just for our future reference.

- Financial Contact - Prefix
- Financial Contact - First Name
- Financial Contact - Last Name
- Financial Contact - Email Address
- Financial Contact - Phone Number
- Financial Contact - Official Title
- Financial Contact - Unit on Campus/Department